# Selling Your Services – Cheat Sheet





Your Marketing Website

### Step 1: Brainstorm What You're Good At...

- □ Writing
- □ Editing/ Proofreading
- □ General admin
- □ Graphics
- □ Other Ideas:

## Step 2: Brainstorm a Twist on That Service

- $\hfill\square$  Browse forums to see what's hot in marketing
- $\hfill\square$  Think of "business in a box" ideas to make things easy for others
- □ Brainstorm how you can sell the benefits rather than features of

your new package

 $\Box$  List your ideas here:

http://clue4u.com

#### Step 3: Pricing

- □ Work out how much total money you need to make
- □ Calculate how long each job will take you
- □ Factor in extra time for marketing, client emails etc.
- □ Figure out an ideal price taking all of these into account
- □ Decide whether you want 50%/100% upfront payment
- □ Decide on a payment method (e.g. PayPal)

#### Step 4: Marketing

- □ Create a special page on your website for your service
- □ OR Create a forum ad for your service
- □ Include a link to the ad on your forum signatures
- □ Spread the word with current/ past clients
- □ Share details on social media
- □ Give discounts for those who sign up early